KARNATAK LAW SOCIETY'S
GOGTE INSTITUTE OF TECHNOLOGY
"JNANA GANGA" UDYAMBAG, BELAGAVI-590008,
KARNATAKA, INDIA.
Approved by AICTE & UGC
Permanently Affiliated and Autonomous Institution Under
Visvesvaraya Technological University, Belagavi
www.git.edu

ESTD. 1939

ESTD. 1979

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

2020-21

INSTITUTION VISION

Gogte Institute of Technology shall stand out as an institution of excellence in technical education and in training individuals for outstanding caliber, character coupled with creativity and entrepreneurial skills.

MISSION

To train the students to become Quality Engineers with High Standards of Professionalism and Ethics who have Positive Attitude, a Perfect blend of Techno-Managerial Skills and Problem solving ability with an analytical and innovative mindset.

QUALITY POLICY

- Imparting value added technical education with state-of-the-art technology in a congenial, disciplined and a research oriented environment.
- Fostering cultural, ethical, moral and social values in the human resources of the institution.
- Reinforcing our bonds with the Parents, Industry, Alumni, and to seek their suggestions for innovating and excelling in every sphere of quality education.

1. About the Institute

KLS Gogte Institute of Technology (KLSGIT), the flagship institute of Karnatak Law Society was incepted in 1979. It is across a sprawling mango meadow of over 23 Acres and has 450KW roof-top Solar power plant. KLSGIT is a permanent affiliate and Autonomous institution under Visvesvaraya Technological University (VTU). It has Seven B.E. programs, B.Architecture, Seven M.Tech programs, MBA and MCA. Five B.E programs and two M.Tech. programs are accredited by National Board of Accreditation. The institute is NAAC A+ graded. KLSGIT has VTU approved 10 research centers. It has over 4500 students and 270+ teaching and 200+ staff.

All the departments have well equipped laboratories with modern facilities for experimentation in areas like Flexible Manufacturing Systems, 3D printing and scanning, High Voltage Engineering, VLSI, Total Station and full-fledged structural Lab. The campus has 1Gbps Internet connectivity.

Institute also has a very good industry connect. Courses in the form of electives are offred by the industries. It secured 'Platinum' category in AICTE-CII industry connect survey 2020-21.Training and Placement Cell conducts training programs with emphasis on soft skills.

Our alumni are found in several blue chip organizations in India and abroad. Many reputed companies have been visiting the institution for Campus Recruitment.

The institute offers a thorough living and learning experience through it's spacious class rooms, scintillating air conditioned computer labs, latest pedagogy, wi-fi ambience, learned staff, voluminous library, separate hostels for girls and boys, hygienic canteens, banking facility etc. Department associations, Student Clubs/ Chapters, NSS organise co-curricular and extracurricular activities. Sports is also given equal importance. Students of our college have represented the University in sports competitions. At the institute level, the tech fest "AVALANCHE" and cultural fest "AURA" is conducted every year. These events are planned and conducted by the students. This helps the students to polish their leadership and event management skills.

The institution imparts quality education and provides ample opportunities to the students that encompass sustainable holistic development thereby enhancing the career prospects as well as life skills of the students. Undoubtedly every single stakeholder appears to be proud and contented here.

General Information

Name and Address of the College		KLS Gogte Institute of Technology " Jnana Ganga" , Udyambag, Belagavi -590008
Name of the Principal of the College, along with Tel. No. and e-mail ID		Dr. Jayant. K. Kittur Tel. No. : 0831- 2498500 Email ID: principal @git.edu
Year of grant of the autonomous status		• Academic Year 2015-16 to 2020-21 • Autonomous status extend for 10 years from Academic year 2021-22 to 2030-31

Departments and Program offered

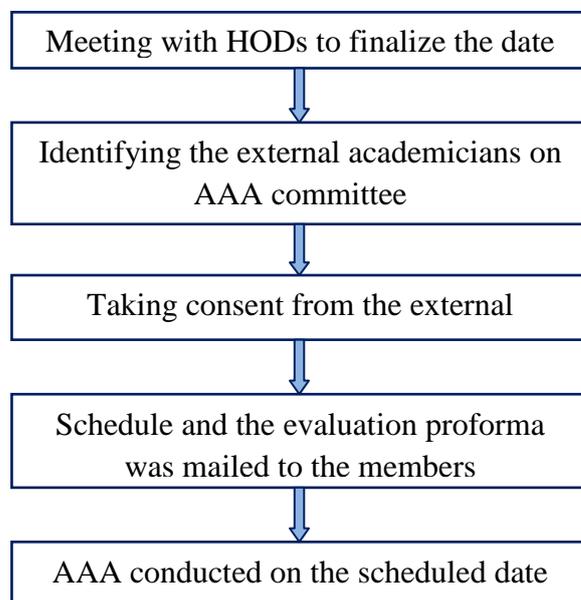| S. No.	Department	Title of the Programme
1	Civil Engineering	B.E. in Civil Engineering
		M.Tech. in Structural Engineering
2	Computer Science and Engineering	B.E. in Computer Science and Engineering
		M.Tech. in Computer Science and Engineering
3	Electronics and Communication Engineering	B.E. in Electronics and Communication Engineering
		M.Tech. in Digital Communication and Networking
		M.Tech. in Automotive Electronics
4	Mechanical Engineering	B.E. in Mechanical Engineering
		M.Tech. in Machine Design
		M.Tech. in Industrial Engineering
		M.Tech. in Computer Integrated Manufacturing
5	Electrical and Electronics Engineering	B.E. in Electrical and Electronics Engineering
6	Information Science and Engineering	B.E. in Information Science and Engineering
7	Aeronautical Engineering	B.E. in Aeronautical Engineering
8	Architecture	B.Arch.
9	Master of Business Administration	Master of Business Administration
10	Master in Computer Application	Master in Computer Application
11	Physics	Common to all BE programs
12	Chemistry	Common to all BE programs
13	Mathematics	Common to all BE programs
14	Details of Accreditation	• NAAC Accreditation 1st Cycle : A+ Grade • Applied for NAAC for 2nd Cycle accreditation. • NBA Accreditation: 1. B.E.(Civil Engg) 2. B.E. (Mechanical Engg.) 3. B.E. (Electrical & Electronics Engg.) 4. B.E.(Electronics & Communication Engg) 5. B.E. (Computer Science and Engg.) 6. M.Tech. (Structural Engg.) 7. M.Tech.(Machine Design)

2. Academic and Administrative Audit (AAA)

The main objective of the audit is to review, assess, and evaluate the performance in domains of teaching-learning process, research, extra-curricular and administrative aspects pertaining to departments of the institution.

The review process is usually carried out by internal committee members and the external academicians. As a part of the audit process, the IQAC has structured a profoma for the evaluation based on the Criteria specified by NAAC. The criteria-wise evaluation of the department includes:

i.   Course content
ii. Teaching - Learning Process
iii. Examination and Evaluation system
iv. Results
v.   Other activities
vi. Infrastructure
vii. Department Administration

Process Involved:

The process involved for the AAA by the external members is given below.

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┌─────────────────────────────────────────┐
│   Meeting with HODs to finalize the date │
└─────────────────────────────────────────┘
                    │
                    ▼
┌─────────────────────────────────────────┐
│  Identifying the external academicians on│
│              AAA committee                │
└─────────────────────────────────────────┘
                    │
                    ▼
┌─────────────────────────────────────────┐
│     Taking consent from the external      │
└─────────────────────────────────────────┘
                    │
                    ▼
┌─────────────────────────────────────────┐
│   Schedule and the evaluation proforma    │
│       was mailed to the members           │
└─────────────────────────────────────────┘
                    │
                    ▼
┌─────────────────────────────────────────┐
│    AAA conducted on the scheduled date    │
└─────────────────────────────────────────┘
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Academic and Administrative Audit Committee for the year 2020-21 was constituted by the Principal is:

S.No.	Department	Name	Designation	Institution	
1		Dr. B.S.Kudachimath	Associate Professor	Department of Management Studies, VTU Belagavi	Chairman
2	Aeronautical Engineering	Dr. Rajendra Galagalli	Professor	Dept of Mechanical Engg., SGBIT Belagavi	Member
3	Architecture	Prof. Anamika Mohite	Associate Professor	Angadi School of Architecture	Member
4	Civil Engineering	Dr. Nagaraj Patil	Associate Professor	Civil Engineering Department Center for PG Students VTU Belagavi	Member
5	Computer Science and Engineering	Dr. V.S.Malemath	Professor	Computer Science and Engineering KLE Dr. M. S. Sheshgiri College of Engineering, Belagavi	Member
6	Electronics and Communication Engineering	Mr. S B Kulkarni	Professor	Department of EC KLE Dr. M. S. Sheshgiri College of Engineering, Belagavi	Member
7	Electrical and Electronics Engineering	Dr. Sujata Patil	Associate Professor and HoD KLE college of Engg., Belagavi	Dept of E&E, KLE Dr. M. S. Sheshgiri College of Engineering, Belagavi	Member
8	Information Science and Engineering	Mr. Satish Bhojannavar	Assistant Professor	K.L.E. College, Chikodi	Member
9	Mechanical Engineering	Dr. Anil Shirahatti	Professor	Jain College of Engineering, Belagavi	Member
10	Physics	Dr. V.B.Khot	Professor	Dept of Physics SGBIT Belagavi	Member
11	Chemsitry	Dr. Raghavendra Bakale	Assistant Professor	Dept of Chemistry Jain College of Engineering, Belagavi	Member
12	Mathematics	Dr.D.S.Revankar	Assistant Professor	Department of MathematicsKLE.s Dr.M.S.Sheshgiri College of Engg &Tecn Belagavi	Member
13	MBA	Dr. Shivashankar	Professor	Dept of MBA, VTU Belagavi	Member

14	MCA	Dr. Uttam Patil	Associate Professor & HOD, CSE	Dept of Comp. Science Jain College of Engineering	Member

The Academic and Administrative Audit was conducted on 25.2.2022. The AAA committee was assisted by the IQAC members for conducting the audit. The Committee had a formal meeting with the Principal, Deans, Head of Departments and the coordinators during which Principal presented the overview of the institute, developments and the achievements made. Members of the Committee were briefed about the objective of the audit and the procedure involved.

The members visited the departments, the infrastructural facilities of the department such as classrooms, laboratories and also had interaction with the teaching staff and the technical staff. All the related documents were presented to the members. After completing all stages of inspection and interactions in the department, AAA Report covering the observations was prepared for the respective departments by the member.

AAA included the visit to the central facilities such as, Computer Centre, placement cell, library, auditorium, Examination section. Other general facilities were also verified.

After completing all stages of audit process, the Chairman had interaction with all the AAA committee members and prepared the AAA report for the college.

Schedule for Academic and Administrative Audit Process

Date: 25.02.2021

Time		Activity	
10.30 am - 11.15 am	Chairman, Department experts, Principal, Deans, HoDs, coordinators, IQAC members	Welcome, Introduction and briefing by Principal **Venue: Sir. M.V. Hall**	1. Presentation about the institute by Principal (15 minutes) 2. Criteria wise presentation by IQAC/NAAC Criteria leaders (20 minutes) **Venue: Sir. M.V. Hall**
11.30 am to 1.00 pm	Department experts	Visit to the department by the members	1. Meeting with the faculty members and introduction. 2. Department presentation by HoD (10 minutes) 3. Visit to the facilities in the department: Classrooms and labs, any other facility 4. Verification of the documents. 5. Interaction with the students, faculty and technical staff. 6. Department report preparation.
11.30 am to 12.00 noon	Chairman	Visit to central facilities-Library, Placement, CC, Exam section and main office	Interaction with the section heads
12.15 pm to 1.00 pm	Chairman		1. Interaction with Principal. 2. Interaction with Deans. 3. Verification of central documents.
1.00 pm to 2.00 pm		Lunch	Lunch
Post lunch	Chairman, Department experts	1. Report preparation	College report writing **Venue: Sir. M.V. Hall**
		2. Exit meeting	Exit meeting with Principal, Deans, HoDs, coordinators, IQAC members **Venue: Sir. M.V. Hall**

Glimpses of AAA Committee visit:

Meeting with Principal, Deans, HoDs and Coordinators

College Presentation

At the departments:

At the departments.. Contd…
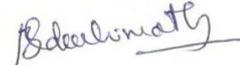

Report Preparation and Exit Meeting:

3. Report of AAA committee:

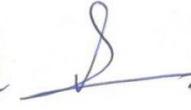### Verification of documents and facilities

Category	Description	Available
Approvals and Accreditation Documents	AICTE Approval	Yes / No
	Autonomous by UGC	Yes / No
	Autonomous by University (VTU)	Yes / No
	Affiliation by University (VTU)	Yes / No
	NBA Accreditation	Yes / No
	NAAC certificate	Yes / No
Governance	Governing Body notification	Yes / No
	Academic Council notification	Yes / No
	Finance Committee notification	Yes / No
	BoS notification	Yes / No
	Proceedings of Governing Body meeting	Yes / No
	Proceedings of Academic Council meeting	Yes / No
	Proceedings of Finance committee meeting	Yes / No
	Proceedings of BoS meeting	Yes / No
	Examination section documents	Yes / No
	IQAC and its proceedings	Yes / No
	Anti-Ragging Committee	Yes / No
	Anti-Sexual Harassment Committee/College Internal Complaint Committee	Yes / No
	Grievance Redressal Committee	Yes / No
	SC/ST/OBC Cell	Yes / No
	Alumni Association	Yes / No
	Office Automation (ERP software)	Yes / No
	Personal files	Yes / No
	Budget sanctioned and Audit report	Yes / No
	Acquitance register	Yes / No
	Student scholarship details	Yes / No
	Institution Website	Yes / No
	Biometric Attendance System	Yes / No
	Notice Boards	Yes / No

Other facilities	CCTV Security	~~Yes~~ / No
	Projectors in Class Rooms	~~Yes~~ / No
	Fire Extinguisher	~~Yes~~ / No
	Medical facility	~~Yes~~ / No
	Canteen facility	~~Yes~~ / No
	Sports facility	~~Yes~~ / No
	Hostels	~~Yes~~ / No
	Vehicle Parking	~~Yes~~ / No
	Xerox facility	~~Yes~~ / No
	Backup Electric Supply	~~Yes~~ / No
	Bank/ATM	~~Yes~~ / No
	Transport Facility	~~Yes~~ / No
	Sewage Disposal System	~~Yes~~ / No
	Drinking water facility	~~Yes~~ / No
	Solid Waste Management	~~Yes~~ / No
	e-waste Management	~~Yes~~ / No
	Rain Water Harvesting	~~Yes~~ / No
	Green Campus Initiatives	~~Yes~~ / No

Name and Signature of the Audit committee Chairman: *Bdachimath*
Dr. B.S. kudachimath

Name and Signature of IQAC coordinator :   Dr. M. S. Patil

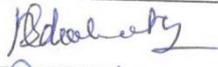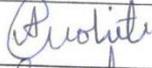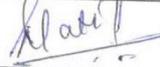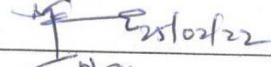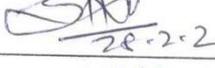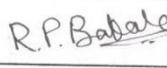Name and Signature of Principal: Dr. J. k. kittur

PRINCIPAL
Karnatak Law Society's
Gogte Institute of Technology
Udyambag, BELAGAVI-590008

Date: 25.02.2022

OBSERVATIONS OF THE AUDITOR(S):

1. Well established process
2. Research and consultancy to be increased
3. Very good infrastructure
4. Motivated faculty and staff.
5. Proper planning for budget utilisation by the departments.

Signature of Auditor(s)

	Name		Signature
1	Dr. B.S. Kudachimath	Chairman	
2	Prof. Anamika Mohite	Member	
3	Dr. Nagaraj Patil	Member	
4	Dr. V.S.Malemath	Member	25/02/22
5	Prof. S B Kulkarni	Member	28-2-2
6	Dr. Sujata Patil	Member	25/2/22
7	Prof. Satish Bhojannavar	Member	
8	Dr. Anil Shirahatti	Member	
9	Dr. V.B.Khot	Member	
10	Dr. Raghavendra Bakale	Member	
11	Dr.D.S.Revankar	Member	
12	Dr. Shivashankar	Member	
13	Dr. Uttam Patil	Member	

Place: Belagavi
Date: 25.02.2022